

Please complete each field below. Fields with an asterisk (\*) are mandatory.

<b>ABOUT YOU</b>	
<b>*Date</b> (dd/mm/yyyy)	
<b>*Are you submitting this form on behalf of someone else?</b> (Yes/No) If yes, please provide your name and contact details in the space provided.	
<b>*Name</b> State the full name of the person requesting sponsorship approval.	
<b>*Job title</b> Provide the title of the person requesting sponsorship approval.	
<b>*Job function/responsibilities</b> Describe in detail the job responsibilities of the person requesting sponsorship approval.	
<b>*Unit/Asset</b> Provide the Unit (Mubadala corporate) or Asset of the person requesting sponsorship approval.	
<b>*Telephone number</b> Provide the telephone number of the person requesting sponsorship approval.	
<b>*Email address</b> Provide the email address of the person requesting sponsorship approval.	
<b>ABOUT THE OTHER PARTY</b>	
<b>*Is the other party a government official/entity/organization?</b> (Yes/No)	
<b>*Select the type of party from the list below and write it in the space provided.</b> <ul style="list-style-type: none"> <li>• Government</li> <li>• Agent</li> <li>• Contractor</li> <li>• Consultant/advisor</li> <li>• Customer</li> <li>• Distributor</li> <li>• Partner</li> <li>• Intermediary</li> <li>• Supplier/vendor</li> <li>• Other (describe the relationship in detail)</li> </ul>	

<p><b>*Identify the party who is providing or receiving the sponsorship.</b> State the name(s), title(s), organization(s), and location(s) of ALL non-Mubadala Group individuals offering or receiving.</p>	
<b>ABOUT THE SPONSORSHIP</b>	
<p><b>*Are you offering or receiving sponsorship?</b> (Offer/Receive)</p>	
<p><b>*Describe the sponsorship opportunity.</b> State in detail the opportunity and the benefits each party receives from the sponsorship.</p>	
<p><b>*Where is the sponsorship located?</b> State the sponsorship location (venue, city, country).</p>	
<p><b>Who is the target audience for the sponsorship?</b> Describe the target audience for the sponsorship, if known.</p>	
<p><b>*Dates of sponsored event.</b> State using dd/mm/yyyy format.</p>	
<b>CONFLICT CHECK AND APPROVAL</b>	
<p><b>*Describe the business purpose for the sponsorship.</b></p>	
<p><b>*Do you have a personal relationship with the other party?</b> (Yes/No) If yes, please describe the relationship in the space provided.</p>	
<p><b>*To your knowledge, has your Unit/Asset provided sponsorship to this party during the past 24 months?</b> (Yes/No) If yes, provide details (including dates, locations, attendees) in the space provided.</p>	
<p><b>*To your knowledge, is there a current bid/tender in which this party(s) is involved?</b> (Yes, No) If yes, please provide details in the space provided.</p>	

<p><b>*To your knowledge, is any other Mubadala Group Unit/Asset also providing sponsorship at the same event? (Yes/No)</b> If yes, provide details in the space provided.</p>	
<p><b>*Will gifts/giveaways be provided in connection with this sponsorship? (Yes/No)</b> If yes, separately submit a Gift Approval Form, if needed.</p>	
<p><b>State the names of other Mubadala Group personnel offering or receiving this sponsorship (if known).</b></p>	
<p><b>*Have you obtained approval from your business leader for this sponsorship? (Yes/No)</b> Include a copy of the approval with the submission of this form.</p>	
<p><b>*Have you obtained approval from your communications representative for this sponsorship? (Yes/No)</b> Include a copy of the approval with the submission of this form.</p>	
<b>ADDITIONAL INFORMATION</b>	
<p><b>Include any additional information you have about the sponsorship (e.g., brochure, invitation, etc.) with the submission of this form.</b></p>	

Please submit this form by email to: [Ethics@mubadala.ae](mailto:Ethics@mubadala.ae)